



INTERNAL QUALITY ASSURANCE CELL GURUCHARAN COLLEGE, SILCHAR

Silchar - 788004, Assam

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Date: 14-09-2023

NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC)**, Gurucharan College will be held on **22nd September, 2023** at **3:30 P.M.** in the **Meeting Hall adjacent to Principal's Chamber** of the College to discuss matters related to the following agenda:

1. To inform NAAC about the upgradation of college into University and the needful actions to be taken as far as the 3rd cycle of accreditation is concerned.
2. To make arrangements for Ceremonial Distribution of Institutional Merit Scholarships for the Academic Sessions 2020-21 & 2021-22.
3. To form a mental health and wellness cell in the college and organize campaigns for the same.
4. To organize a career counseling session on 'Pursuing Civil Services as a Career' in light of the Civil Services Study Centre going to be started in the college.
5. To encourage departments to orchestrate career prospect programs and workshops dedicated to bolstering students' skill sets.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

(Dr. Apratim Nag)
Co-ordinator, IQAC
Gurucharan College, Silchar

(Dr. Bibhas Deb)
Principal cum Chairperson, IQAC
Gurucharan College, Silchar
Principal
G. C. College, Silchar

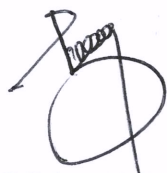
Copy for information and necessary action to:-

1. All the members of the Core Committee of IQAC, Gurucharan College.
2. Office file.

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 20th March, 2024 at 3:00 P.M. in the Meeting Hall adjacent to Principal's Chamber:

1. **On Agenda No. 1**, the members focused on the collaborative efforts required for the timely preparation of the Annual Quality Assurance Report (AQAR) for 2022-23. It was decided that the newly constituted sub-committees of IQAC would coordinate closely to gather necessary data and insights from their respective areas and ensure that the report is completed within the stipulated time frame.
2. **On Agenda No. 2**, the committee outlined plans for the celebration of World Water Day, 2024 focusing on impactful activities to raise awareness about water conservation. It was agreed to hold workshops and discussions to involve both faculty and students actively.
3. **On Agenda No. 3**, members emphasized the importance of encouraging various clubs and cells of the college to spearhead awareness campaigns on relevant social issues. A collaborative framework will be established to support these initiatives, enhancing community engagement among students.
4. **On Agenda No. 4**, the need for departments to introduce short-term courses aimed at skill enhancement was discussed. It was agreed that these courses should align with the National Education Policy (NEP) 2020 and address job market demands. Departments were tasked with developing proposals for these courses by the next meeting.
5. **On Agenda No. 5**, members reached a consensus on facilitating events for key observances throughout the academic year. These events will aim to strengthen community ties among students and staff while promoting awareness of critical social, cultural, and health-related issues.
6. **On Agenda No. 6**, the committee recognized the need to streamline upcoming activities and programs to ensure they are well-coordinated and aligned with the college's educational objectives. A comprehensive calendar of events will be developed to prevent scheduling conflicts.


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Date: 15-03-2024

NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC)**, Gurucharan College will be held on **20th March, 2024** at **3:00 P.M.** in the **Meeting Hall adjacent to Principal's Chamber** of the College to discuss matters related to the following agenda:

1. To discuss the organization of a meeting with the newly constituted sub-committees of IQAC and to ensure effective collaboration in the preparation of the Annual Quality Assurance Report (AQAR) for 2022-23, highlighting our achievements and areas for improvement.
2. To plan the celebration of World Water Day, 2024, focusing on developing impactful activities that raise awareness about water conservation and engage both students and faculty in meaningful discussions.
3. To encourage different clubs and cells of the college to take the initiative in organizing various awareness campaigns and activities that address relevant social issues, fostering a spirit of community engagement and responsibility among students.
4. To urge all departments to start various short-term courses aimed at enhancing students' skills and knowledge, ensuring that these offerings align with the National Education Policy (NEP) 2020 and cater to the needs of the job market.
5. To facilitate events and celebrations for key observances throughout the academic year, aiming to cultivate a strong sense of community and involvement among students and staff, while also highlighting important social, cultural, and health-related issues.
6. To streamline various activities and programs that are to be celebrated in the college, ensuring that they are well-coordinated and aligned with our educational goals and institutional values.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

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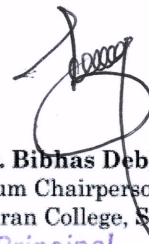
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Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 20th March, 2024:

1. The Annual Quality Assurance Report (AQAR) for the year 2022-23 was prepared and submitted to the National Assessment and Accreditation Council (NAAC) on April 30, 2024. The report received approval from NAAC on May 20, 2024.
2. World Water Day 2024 was celebrated on March 22, 2024, to raise awareness about water conservation and management.
3. An interactive career counseling session focused on career opportunities in the Indian Air Force was organized on May 6, 2024, by the College's Career Guidance Cell in collaboration with the Internal Quality Assurance Cell (IQAC).
4. The Red Ribbon Club organized an awareness programme on blood donation on May 9, 2024. Esteemed representatives from Silchar Medical College and Hospital were invited to share their insights.
5. A workshop on upcoming skill sets in the field of management was held on May 6, 2024, by the Career Guidance Cell in partnership with the IQAC.
6. The inaugural programme for short-term courses in Physics and Computer Science took place on June 7, 2024, marking the initiation of new academic offerings in these departments.
7. The College celebrated its 90th Foundation Day on July 15, 2024, commemorating its long-standing commitment to education and community service.



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Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 24th November, 2023:

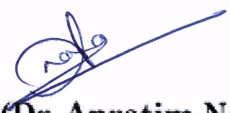
1. On **2nd December 2023**, information regarding the college's NAAC 3rd cycle was communicated to the Secretary of Higher Education, Government of Assam. Copies were also provided to the Hon'ble Minister of Education, Assam; Hon'ble Advisor, Education, Assam; and Hon'ble Director, Higher Education, Assam, seeking their suggestions and insights.
2. The college celebrated **Fit India Week** from **9th to 15th December 2023**, hosting a variety of activities aimed at promoting physical fitness and healthy living among students and faculty.
3. On **1st December 2023**, the college observed **World AIDS Day**, organizing awareness programs to educate students and the community about HIV/AIDS and its prevention.
4. **National Youth Day** was celebrated on **12th January 2024**, with events aimed at inspiring and engaging students in discussions about youth empowerment and leadership.
5. On **20th January 2024**, the **Career Guidance Cell** organized an invited lecture titled "**Behavioral Finance: Insights for Career in Finance**" providing valuable knowledge and career advice to students.
6. The college celebrated **Parakram Diwas** on **23rd January 2024**, honoring the contributions of Netaji Subhas Chandra Bose and promoting patriotism among students.
7. **National Voters' Day** was observed on **25th January 2024**, emphasizing the importance of voting and encouraging civic participation among students.
8. The college commemorated the **75th Republic Day** on **26th January 2024**, fostering a spirit of national pride and awareness of constitutional rights.
9. The **Annual Sports Festival** was organized on **1st, 2nd, and 3rd February 2024**, promoting sportsmanship and physical fitness through various athletic events.
10. On **2nd February 2024**, the **Career Guidance Cell** hosted a **Mega Career Counseling Program cum Job Fair**, connecting students with potential employers and career resources.
11. A **Fireside Chat on Career Progression** was held on **10th February 2024**, providing insights and guidance for students in their professional journeys.
12. **National Science Day** was celebrated on **28th February 2024**, with activities aimed at promoting scientific awareness and innovation among students.

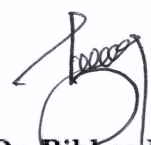

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Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 24th November, 2023 at 3:00 P.M. in the Meeting Hall adjacent to Principal's Chamber:

1. **On Agenda No. 1**, the Core Committee discussed the need to communicate with Higher Education officials regarding the issues that arose during the NAAC peer team visit. Members emphasized the importance of seeking guidance on the implications of the college's upgradation into a university.
2. **On Agenda No. 2**, the committee agreed to celebrate Fit India Week by organizing various fitness-related activities and events. Members suggested including workshops and competitions to encourage a healthy lifestyle among students and staff.
3. **On Agenda No. 3**, the importance of raising awareness about diseases like AIDS was highlighted. The committee decided to plan activities for World AIDS Day that would promote awareness within the college community. Ideas for potential initiatives were discussed.
4. **On Agenda No. 4**, the committee recognized the need to organize events and celebrations for various observances throughout the college year. This initiative aims to foster a sense of community and engagement while promoting awareness of important social, cultural, and health-related issues.
5. **On Agenda No. 5**, discussions were held regarding the planning of the Annual Sports Festival in 2024. The committee decided to focus on logistics, event selection, and participation to ensure a successful execution of the festival.
6. **On Agenda No. 6**, the committee encouraged departments to orchestrate career prospect programs and workshops that would enhance students' skill sets. It was emphasized that these initiatives would better prepare students for future employment opportunities.
7. **On Agenda No. 7**, the importance of urging the Career Guidance Cell to organize a variety of career prospect programs was discussed. Members agreed that these programs should provide students with valuable insights and resources to explore diverse career opportunities.


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Date: 17-11-2023

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A meeting of the **Internal Quality Assurance Cell (IQAC)**, Gurucharan College will be held on **24th November, 2023 at 3:00 P.M. in the Meeting Hall adjacent to Principal's Chamber** of the College to discuss matters related to the following agenda:

1. To communicate with Higher Education officials regarding the issues that arose from the NAAC peer team visit, specifically concerning the implications of the college's upgradation into a university, in order to seek guidance on resolving these matters.
2. To celebrate Fit India Week, 2023 by organizing various fitness-related activities and events that encourage a healthy lifestyle among students and staff.
3. To raise awareness about diseases such as AIDS and to plan the celebration of World AIDS Day, including potential activities and initiatives to promote awareness within the college community.
4. To organize events and celebrations for various observances throughout the college year, fostering a sense of community and engagement among students and staff while promoting awareness of important social, cultural, and health-related issues.
5. To plan for the Annual Sports Festival in 2024, including discussions on events, logistics, and participation to ensure a successful execution of the festival.
6. To encourage departments to orchestrate career prospect programs and workshops dedicated to bolstering students' skill sets, thereby ensuring that students are well-prepared for future employment opportunities.
7. To urge the Career Guidance Cell of the college to organize a variety of career prospect programs aimed at providing students with valuable insights and resources to explore diverse career opportunities.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

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Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 22nd September, 2023 :

1. On **23rd September 2023**, the college communicated to NAAC that a bill had been passed on **14th September 2023** in the Assam Legislative Assembly to upgrade Gurucharan College to Gurucharan University. We are currently awaiting the gazette notification to formalize this change.
2. A ceremony was held on **7th October 2023** for the distribution of Institutional Merit Scholarships for the academic sessions **2020-21** and **2021-22**. During this event, we celebrated and honored the toppers from various subjects, recognizing their outstanding achievements.
3. In alignment with our commitment to student wellbeing, a **Mental Health & Wellbeing Cell** was established. This cell organized a workshop titled '**Observance of World Mental Health Day**' on **10th October 2023**, featuring lectures and presentations by distinguished dignitaries in the field of mental health.
4. To inspire students in their career aspirations, a **motivational session on Civil Services as a Career** was conducted on **14th October 2023**. The session aimed to provide insights and encouragement to students considering a future in civil services.
5. A '**Science Talk**' is scheduled for **18th November 2023**, organized by the Department of Zoology. This event aims to enhance students' engagement with scientific discussions and foster a deeper understanding of zoological studies.


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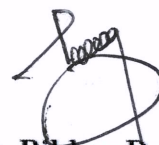

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Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 22nd September, 2023 at 3:30 P.M. in the Meeting Hall adjacent to Principal's Chamber:

1. On **Agenda No. 1**, the Core Committee discussed the implications of the college's upgradation to university status. Members expressed that it is crucial to communicate this change to NAAC effectively. Suggestions were made to outline specific actions that need to be taken for the 3rd cycle of accreditation. The committee unanimously decided to prepare a detailed report highlighting these actions.
2. On **Agenda No. 2**, the committee deliberated on the arrangements for the ceremonial distribution of merit scholarships for the academic sessions 2020-21 and 2021-22. Members opined that recognizing student achievements is vital for motivation. It was decided to form a sub-committee to coordinate the event and ensure that all recipients are informed well in advance.
3. On **Agenda No. 3**, the necessity of a Mental Health and Wellness Cell was strongly emphasized by several members, who pointed out the increasing importance of mental health in educational institutions. The committee decided to establish the cell and brainstormed on potential campaigns to raise awareness and support for mental health issues among students.
4. On **Agenda No. 4**, the proposal for organizing a career counseling session on 'Pursuing Civil Services as a Career' was met with enthusiasm. Members shared insights on the relevance of this topic, especially with the impending launch of the Civil Services Study Centre in the College. The committee decided to move forward with the session, assigning a group to outline the curriculum and potential speakers.
5. On **Agenda No. 5**, the discussion on encouraging departments to initiate career prospect programs revealed a shared commitment to enhancing students' skills. Members proposed that each department identify specific areas where workshops could be beneficial.



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