



# INTERNAL QUALITY ASSURANCE CELL GURUCHARAN COLLEGE, SILCHAR

Silchar - 788004, Assam

Coordinator : 9435104080  
Email : [iqacgcc@gmail.com](mailto:iqacgcc@gmail.com)  
[iqac@gccollege.in](mailto:iqac@gccollege.in)

Date: 22-09-2022

## NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC), Gurucharan College** will be held on **26<sup>th</sup> September, 2022** at **3:30 P.M.** in the **Meeting Hall adjacent to Principal's Chamber** of the College to discuss matters related to the following agenda:

1. To urge the Career Guidance Cell to take initiatives to connect with the alumni of the College spread throughout the globe and organize lecture programmes for the various career opportunities.
2. To take initiative for organizing Mega Cultural Events for the students.
3. To organize a workshop on preparation of NAAC Assessment & Accreditation in the light of NEP 2020.
4. To undertake measures for organizing coaching and guidelines in Yoga, promotion opportunities in Yoga.
5. To finalize the AQAR's for the session 2016-17, 2017-18, 2018-19, 2019-20, & 2020-21 before the deadline of 15<sup>th</sup> October, 2022 set by NAAC.
6. To renew the subscription of Spoken Tutorial Classes offered by IIT Bombay.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

  
**(Dr. Apratim Nag)**

Co-ordinator, IQAC

Gurucharan College, Silchar

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
Gurucharan College  
Silchar, Assam

  
**(Dr. Bibhas Deb)**

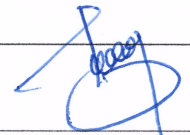

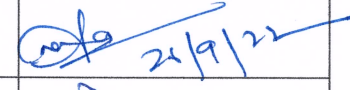
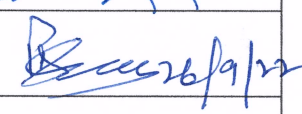
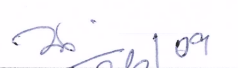
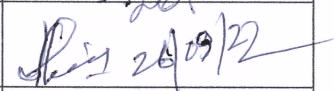
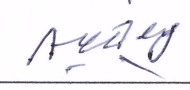
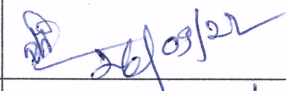
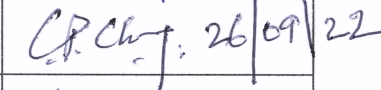
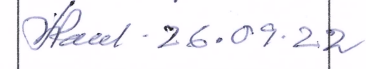
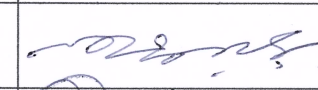

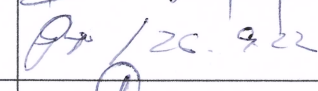
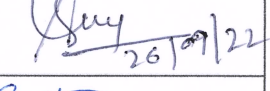
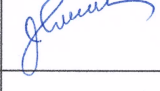
Principal cum Chairperson, IQAC  
Gurucharan College, Silchar

Principal  
G.C.College, Silchar

Copy for information and necessary action to:-

1. All the members of the Core Committee of IQAC, Gurucharan College.
2. Office file.

Members Present in the meeting of Internal Quality Assurance Cell (IQAC) held on 26<sup>th</sup> September, 2022 in the Meeting Hall adjacent to the Principal's Chamber.

Sl. No.	Name (in Block Letters)	Signature
1	Bikas	
2	MIHIR RANJAN NATH	
3	APRATIM NAG	
4	Pankajprayo Dhar	
5	Dr. Rajaraj Paul	
6	Ashraf Hussain	
7	Anil Chandra Ray	
8	Ajot W. Phalke	
9	CHANDAN PAUL CHOUDHURY	
10	Pruma Paul	
11	Vivek Reddy	
12	Biswajit Deeg	
13	Gepe	
14	Sehnara Begum Chaudhury	
15	Jaydeep Bhattacharya	

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 26th September, 2022 at 3:30 PM in the Meeting Hall adjacent to the Principal's Chamber of the College.**

1. On Agenda No. 1, the members were of the opinion that the Career Guidance Cell of the College needs to play a proactive role for shaping the careers of the students of the college. The Principal, Dr. Bibhas Deb stressed on the fact that the Career Guidance Cell should take initiatives to reach out to the Alumni of the college spread all over the Globe and organise offline as well as online lecture programmes highlighting the various career opportunities. It was then resolved that the Career Guidance Cell urged upon to take initiatives to connect with the Aluminis spread throughout the Globe and organise lectures programmes for various career opportunities.
2. On Agenda No. 2, the members expressed their view that though Cultural Programmes as well as Cultural Competitions are organised in the college, yet a mega cultural event had not been organised for long it was then resolved that avenues be explored for organising mega cultural events for the students of the college.
3. On Agenda No. 3, the members deliberated at length on the NAAC Assessment and Accreditation process in the light of implementation of NEP 2020. It was then resolved that the IQAC should take initiatives for organising a workshop on preparation of NAAC Assessment and Accreditation in the light of NEP 2020.
4. On Agenda No. 4, the members discussed the matter of organising Coaching Classes in Yoga for the students and the staff. It was then resolved that measures be taken for organising Coaching Classes in Yoga and to explore the avenue for starting a Yoga center for the college.
5. On Agenda No. 5, the members had a threadbare discussion on the draft AQARs for the sessions 2016-2017, 2017-2018, 2018-2019, 2019-2020 & 2020-2021 and some additions, deletions and alterations were suggested. It was then resolved that the AQARs for the sessions 2016-2017, 2017-2018, 2018-2019, 2019-2020 & 2020-2021 be finalised and submitted before the deadline of 15th October, 2022 set by NAAC.
6. On Agenda No. 6, after a thorough discussion on the agenda, it was resolved that the College should continue to be a knowledge partner of the Spoken Tutorial Classes of IIT Bombay.



**(Dr. Apratim Nag)**  
Co-ordinator, IQAC  
Gurucharan College, Silchar

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
Gurucharan College  
Silchar, Assam



**(Dr. Bibhas Deb)**  
Principal cum Chairperson, IQAC  
Gurucharan College, Silchar

Principal  
G.C.College, Silchar

**Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 26th September, 2022.**

1. A Talk cum Presentation Programme on Creative Communications for today's Professionals was held on the 8th October, 2022. The College organised a Career Guidance Programme on "AGNIVEER VAYU" on the 21st November, 2022.
2. The 7th CHIMERA: International Mega Cultural Event was organised by the college on 19th to 20th November, 2022.
3. A Workshop on Preparation of NAAC Assessment and Accreditation was held on the 3rd December, 2022.
4. In the backdrop of the MOU signed by the college with Niramaya, a Charitable Trust of School of Yoga, discussions were initiated with the Niramaya authorities for organising Coaching Classes in Yoga for the students and the staff
5. AQARs for the sessions 2016-2017, 2017-2018, 2018-2019, 2019-2020 & 2020-2021 were finalised.
6. The subscription of the Spoken Tutorial Classes of IIT Bombay was renewed.



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Gurucharan College, Silchar

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Date: 05-12-2022

## NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC), Gurucharan College** will be held on **12th December, 2022** at **4 P.M.** in the **Conference Hall** of the College to discuss matters related to the following agenda:

1. To organize programs dedicated to cultivating careers of the students in the fields of medical sciences, legal services, policing, and other different professions.
2. To explore the avenues of starting a certificate course in information technology aimed at enhancing students' skill sets.
3. To take steps for starting a Yoga Training and Certification Programme to promote holistic wellness.
4. To host a series of diverse programs aimed at encouraging widespread participation in the G20/Y20 Summit during India's Presidency.
5. To celebrate National Youth Day, commemorating the birth anniversary of Swami Vivekananda and Parkram Divas, marking the 126th Birth Anniversary of Netaji Subhash Chandra Bose.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

**Dr. Apratim Nag**

Co-ordinator, IQAC

Gurucharan College, Silchar

Co-ordinator

Internal Quality Assurance Cell (IQAC)

Gurucharan College

Silchar, Assam

**Dr. Bibhas Deb**

Principal cum Chairperson, IQAC

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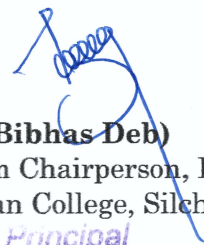
**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 12th December, 2022 at 4 PM in the Conference Hall of the College.**

1. On Agenda No. 1, the members expressed their views that the IQAC as well as the Career Guidance Cell of the College should organise more programmes aimed at providing pathways to the students for various career opportunities. It was then resolved that programmes be organised for providing roadmaps to the students interested in choosing careers in different professions.
2. On Agenda No. 2, the members felt that enhancement of IT Skills of the students should be prioritized and after a thorough discussion it was resolved that avenues be explored for introduction of a certification course in Information Technology with focus on honing the IT Skills of the students.
3. On Agenda No. 3, the members stressed on the importance of Yoga Education and at the end of a threadbare discussion on the matter, it was resolved that steps be taken for starting a Yoga Training and Certification Program with a view to promoting holistic wellness.
4. On Agenda No. 4, the members highlighted the fact that as India is to take over the presidency of G20/Y20, the institution should chalk out a series of programmes and it was resolved that a series of diverse programmes with emphasis on encouragement of widespread participation in the G20/Y20 Summit during India's presidency.
5. On Agenda No. 5, after a detailed discussion it was resolved to celebrate National Youth Day marking the Birth Anniversary of Swami Vivekananda and Parakram Diwas marking the Death Anniversary of Netaji Subhash Chandra Bose in a befitting manner.



**(Dr. Apratim Nag)**  
Co-ordinator, IQAC  
Gurucharan College, Silchar

Co-ordinator  
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**(Dr. Bibhas Deb)**  
Principal cum Chairperson, IQAC  
Gurucharan College, Silchar  
Principal  
G.C.College, Silchar

**Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 12th December, 2022.**

1. An Invited Lecture Programme on the “Nuclear Medicine and its scope in India and abroad” by Mr. Biprojit Nath was organized by the college on the 19th December 2022. An Invited Lecture Programme by Dr. Vladimíra Glatzová was held on 7th January, 2023 on “Law as a Career Option”.
2. A certificate course in Information Technology under the aegis of NIELIT was started from 9th January, 2023.
3. A Yoga Training & Certification programme was inaugurated on 17th of January, 2023.
4. The college served as a Nodal College for the G-20 and Y-20 summit and programmes related to the summit were held on 18th , 23rd, 24th and 25th of January, 2023 .
5. The National Youth Day was celebrated on 12th of January, 2023 on the occasion of 161st Birth Anniversary of Swami Vivekananda. The Parakram Divas on the occasion of the 126th Birth Anniversary of Netaji Subhash Chandra Bose was celebrated on 23rd of January, 2023.



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Gurucharan College, Silchar

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Coordinator : 9435104080

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Date: 24-01-2023

## NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC)**, Gurucharan College will be held on **2nd February, 2023** at **4 P.M.** in the **Conference Hall** of the College to discuss matters related to the following agenda:

1. To host a comprehensive training session or workshop aimed at enhancing the quality of the college's non-teaching staff.
2. To facilitate a workshop tailored for students, providing them with a clear pathway to pursue a career in civil services.
3. To encourage departments to orchestrate career prospect programs and workshops dedicated to bolstering students' skill sets.
4. To ask departments to maintain regular publication of their periodicals with current and relevant content.
5. To plan and execute a program highlighting 2023 as the International Year of Millets.
6. To organize tailored programs for teachers, students, and non-teaching staff in line with the objectives of NEP 2020 and to conduct workshops to prepare for NAAC accreditation.
7. To undertake NAAC Assessment and submit IIQA by 31-05-2023.
8. Aim to accomplish at least 75% of the SSR before IIQA submission.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

**Dr. Apratim Nag**

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Internal Quality Assurance Cell (IQAC)  
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Gurucharan College  
Silchar, Assam

**Dr. Bibhas Deb**

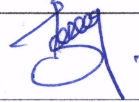
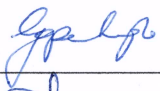


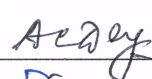
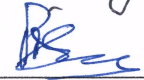

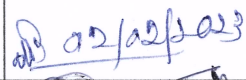

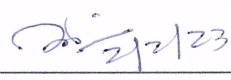

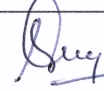

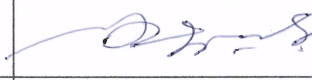
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Principal

G.C.College, Silchar

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2. Office file.

Members Present in the meeting of Internal Quality Assurance Cell (IQAC) held on 02<sup>nd</sup> February, 2023 in the Conference Hall.

Sl. No.	Name (in Block Letters)	Signature
1.	Dr. Bibhas Das	
2.	Dr. Gopa Das	
3.	DR. APRATIM NAG	
4.	Ashraf Hussain	
5.	Arul chandra dey	
6.	Panthapriyo Dhar	
7.	Jaydeep Bhattacharya	
8.	Ajit Kr. Bhattachjee	
9.	Biswajit Dey	 02/02/2023
10.	Rajasree Paul	
11.	Chandan Paul Choudhury	 C.P. Chy 2/2/23.
12.	Sehnave Begum Choudhury	 02/02/23
13.	Rama Paul.	 Raul 02-02-23
14.	Vivek Reddy	

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 2nd February, 2023 at 4 PM in the Conference Hall of the College.**

1. On Agenda No. 1, the Principal of the College as well as other members dwelled on the necessity of organising a training programme for the non-teaching staff of the College. It was then resolved that a comprehensive training programme focussed on enhancement of working capability of the non-teaching staff of the College be organised at the earliest.

2. On Agenda No. 2, the members expressed dismay at the fact that the rate of success of the students of this part of the country and advocated for organising training sessions or workshops for the students interested in Civil Services. It was then resolved that a workshop be organised for the students to provide a proper roadmap before them in their quest for success in Civil Services Examination.

3. On Agenda No. 3, the members proposed that each department within the college take responsibility for organizing career prospect programs and workshops tailored to their respective disciplines. These programs should focus on developing practical skills, fostering industry connections, and providing career guidance to students. It was then resolved that each department within the college shall take proactive steps to organize at least one career prospect program or workshop per semester. These initiatives should be tailored to the specific needs and interests of students within each department, with a focus on enhancing their skill sets and career readiness.

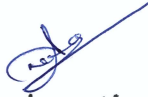
4. On Agenda No. 4, the members proposed that each department commits to maintaining a regular publication schedule for their periodicals, with an emphasis on ensuring that the content remains current and aligned with the latest developments in the field. This may involve establishing editorial teams, setting publication deadlines, and soliciting contributions from faculty and students. It was then resolved that departments will diligently ensure the regular publication of their periodicals with current and relevant content. This involves appointing editorial boards, setting clear submission timelines, and implementing quality assurance measures.

5. On Agenda No. 5, the members proposed to plan and execute a program highlighting 2023 as the International Year of Millets. It was then resolved that the college will actively plan and execute an awareness programme on millets celebrating the year 2023 as the International Year of Millets.

6. On Agenda No. 6, the members discussed organising tailored programs for teachers, students, and non-teaching staff in line with the objectives of NEP 2020 and to conduct workshops to prepare for NAAC accreditation. It was then resolved that the college will organise tailored programs for teachers, students, and non-teaching staff in line with the objectives of NEP 2020. Furthermore, workshops will be conducted to prepare for NAAC accreditation, ensuring compliance with quality standards and institutional effectiveness.

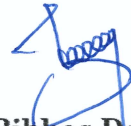
7. On Agenda No. 7, the members emphasized the pivotal role of NAAC accreditation in assessing and enhancing the quality of higher education institutions. It was unanimously agreed to undertake the NAAC Assessment process and ensure the timely submission of the Institutional Information for Quality Assessment (IIQA) by 31-05-2023. It was then resolved that the college will undertake the NAAC assessment process and commit to submitting the IIQA document by 31-05-2023.

8. The members acknowledged the significance of completing at least 75% of the Self Study Report (SSR) before the submission of the Institutional Information for Quality Assessment (IIQA). It was then resolved that the college will strive to achieve the goal of completing at least 75% of the SSR before the IIQA submission.



**(Dr. Apratim Nag)**  
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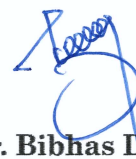
**Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 2nd February, 2023.**

1. A three day workshop on Excellence in Administrative Quality Enrichment was organised from 4th to 6th March, 2023.
2. A one day workshop for APSC Aspirants was held on 9th March, 2023.
3. The IBM Skill Build Workshop and Counseling Programme was conducted on 13th March, 2023.
4. The Department of Commerce of the College published the 10th issue of the Annual Research Journal named 'SAMANVAYA' on 20th March, 2023.
5. A one day awareness programme on millets celebrating the year 2023 as the International Year of Millets was held on 28th of March, 2023.
6. A One-Day Orientation Programme on "Strategies for Implementation of NEP 2020" was held on 15th May, 2023. A Student Sensitization Programme on Career Opportunities & National Education Policy 2020 was organized on 30th May, 2023. On 6th June, 2023, the College organized an Invited Lecture Programme on "NEP 2020 and NAAC".
7. The IIQA was submitted on 30th May 2023 and was approved on 16th June 2023.
8. More than 80% of the SSR was completed before the submission of IIQA.



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Email : [iqacgcc@gmail.com](mailto:iqacgcc@gmail.com)

[iqac@gccollege.in](mailto:iqac@gccollege.in)

Date: 03-07-2023

## NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC)**, Gurucharan College will be held on **10th July, 2023** at **12 P.M.** in the **Conference Hall** of the College to discuss matters related to the following agenda:

1. To celebrate the 89th Foundation Day of the College with grand festivities.
2. To mark the significance of the 132nd Patriots' Day with appropriate ceremonies.
3. To organize tailored programs for students newly enrolled in the FYUG programs under NEP 2020, ensuring a smooth transition.
4. To review the draft SSR for finalization and submission.

All the members of the **Core Committee of IQAC** of the College are requested to make it convenient to attend the same.

  
**Dr. Apratim Nag**

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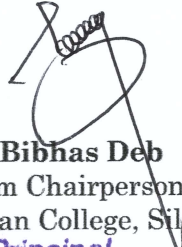


**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 10th July, 2023 at 12 PM in the Conference Hall of the College.**

1. On Agenda No. 1, discussions commenced regarding the upcoming celebration of the 89th Foundation Day of Gurucharan College. It was decided to organize grand festivities to commemorate this significant milestone. The organizing committee was tasked with planning various events and activities to engage students, faculty, staff, and alumni. The organizing committee will draft a detailed plan and budget proposal for the Foundation Day celebration on 15th July, 2023.
2. On Agenda No. 2, the attendees deliberated on the importance of commemorating the 132nd Patriots' Day with appropriate ceremonies. It was decided to organize solemn ceremonies to honor the sacrifices of patriots and freedom fighters. Suggestions were made to invite eminent speakers and organize thematic events to educate students about the historical significance of Patriots' Day. The event planning committee will finalize the schedule and logistics for the Patriots' Day observance.
3. On Agenda No. 3, the meeting focused on the need to facilitate a smooth transition for students newly enrolled in the Four Year Undergraduate (FYUG) programs under the National Education Policy (NEP) 2020. It was emphasized to organize tailored orientation programs to familiarize students with the college environment, academic expectations, and support services available. Suggestions were made to incorporate interactive sessions, mentorship programs, and orientation workshops to address the diverse needs of students.
4. On Agenda No. 4, a discussion was made on reviewing the draft Self-Study Report (SSR) for finalization and submission. Members were encouraged to provide feedback and suggestions for enhancing the quality and comprehensiveness of the SSR. It was decided to allocate responsibilities among the convenors of the seven subcommittees and drafting committee of NAAC to thoroughly assess the draft SSR and incorporate necessary revisions. The convenors of the seven subcommittees in consultation with the coordinator and joint coordinators will finalize the SSR and ensure its timely submission.

  
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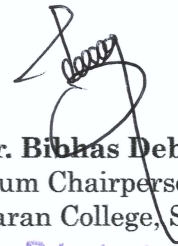
**Action Taken Report based on the Minutes of the Meetings of the Internal Quality Assurance Cell (IQAC), Gurucharan College held on 10th July, 2023.**

1. With great enthusiasm, on July 15th, 2023, the 89th College Foundation Day was celebrated, filling the day with joy and camaraderie.
2. August 11th, 2023, marked the commemoration of the 132nd Patriots Day, a day of pride as the brave individuals who have shaped our nation's history were honored.
3. August 19th, 2023, witnessed the hosting of an Orientation Program for the students of the 'FYUGP' 1st Semester, extending a warm welcome and offering essential guidance to help them settle into their college experience smoothly.
4. The SSR for 3rd Cycle of NAAC accreditation was submitted within the extended deadline on 15th August 2023.



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