

OFFICE OF THE REGISTRAR
GURUCHARAN UNIVERSITY
SILCHAR, CACHAR: ASSAM
গুরুচরণ বিশ্ববিদ্যালয়
শিলচর, কাছাড় : আসাম

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Ref No. 123/Reg/Adv/2025/224

Date: 14-11-2025

NOTICE FOR EMPANELMENT

Sealed quotation affixing non-refundable court fees stamps of ₹ 8.25 (Rupees eight and paise twenty-five) only are invited for vendor empanelment from the intending firms/supplier having requisite documents for supplying of **hardware/building materials and minor repair (including skilled and unskilled labour)** (list enclosed) for the period January 2026 to December 2026 to be submitted within 15 days (during office hours) of publication of this advertisement on the Gurucharan University website. The sealed quotation received by this office will be opened on the next working day after the last day of receipt of the quotation i.e., on 30-11-2025 at 3 pm in the presence of the intending firm/supplier. No quotation will be accepted after the prescribed time.

Terms and conditions:

1. All quotations must be accompanied by ₹ 5000.00 (Rupees Five Thousand) only as earnest money in the form of a call deposit from any nationalised bank, duly pledged in favour of the undersigned.
2. All quotations will have to furnish the following documents, duly self-attested by the authorised personnel of the firm(s), along with their quotations, failing which their quotations will be treated as invalid.
 - a. GST Registration certificate/up-to-date GST return.
 - b. Copy of PAN Card.
 - c. Firm/supplier Registration certificate.
 - d. Any document mentioning experience of providing services to educational institutions (supply/work experience in colleges and universities preferred).
3. The quotation must be written in ink or duly typed on their own pad. Any correction in the quotation should invariably bear the dated signature of the quotationer.
4. The successful quotationer will have to furnish a security deposit of ₹ 10,000.00 (Rupees ten thousand) only in the form of a call deposit of any nationalised bank duly pledged in favour of the undersigned. In the event of withdrawal of the quotation or failure of the contract terms & conditions during the prescribed period, the security money will be forfeited.

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5. The annual turnover of the firm(s) should be above ₹ 10,00,000.00 (Rupees ten lakh) only.
6. The successful quotationer will have to supply articles at the office of the undersigned at his own arrangement in full and good condition on receipt of the proper order indent duly signed by an authorised officer of the university.
7. The quotation cover should be subscribed as "Quotation for Supplying of HARDWARE/BUILDING MATERIALS MINOR REPAIR (INCLUDING SKILLED AND UNSKILLED LABOUR) for the period October 2025 to March 2026".
8. The articles to be supplied must be of superior quality to the satisfaction of the undersigned.
9. The earnest money deposited along with the quotation will be released after finalisation of the contract.
10. The comparative evaluation of quotations will be done on the basis of the cost of the individual items quoted by the intending firm/supplier.
11. The undersigned is not bound to accept the lowest rates and reserves the right to reject any or all quotations without assigning any reason thereof.

Copy to:

1. PS to VC for information of the Vice Chancellor.
2. Website Administrator for uploading the University Website.
3. Guard file.


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Name of the Category of materials: Hardware/Building Materials and minor repair
(including skilled and unskilled labour).

List of Materials/Articles to be supplied:

| Sl. No. | Name of Materials/ Articles | Unit in which the rate is to be quoted | Rate quotaed (in INR) |
|---------|----------------------------------|--|-----------------------|
| 1 | Portland Cement (50 Kg) | Per bag | |
| 2 | MS Rod (different size) | Per quintal | |
| 3 | GI Sheet (different size) | Per quintal | |
| 4 | Plain Sheet (different size) | Per quintal | |
| 5 | Kitchen Sink | Per No. | |
| 6 | Wash Basin | Per No. | |
| 7 | PVS Cistern | Per No. | |
| 8 | Water Reservoir (Plastic/100 hr) | Per No. | |
| 9 | PVC pipe (different size) | Per mtr. | |
| 10 | PVC Socket | Per piece | |
| 11 | Plain Band | Per set | |
| 12 | GI Pipe (different size) | Per mtr. | |
| 13 | Wall Paint (Indoor) | Per ltr. | |
| 14 | Wall Pain (Outdoor) | Per ltr. | |
| 15 | Cement Paint | Per Kg. | |
| 16 | Wood Primer | Per ltr. | |
| 17 | Wall Primer | Per ltr. | |
| 18 | Oil Paint | Per ltr. | |
| 19 | Distemper | Per ltr. | |
| 20 | Putty | Per Kg. | |
| 21 | White Cement | Per Kg. | |
| 22 | Red Oxide | Per Kg. | |
| 23 | Turpin Oil | Per ltr. | |
| 24 | Burnish | Per ltr. | |
| 25 | L Drop | Per Piece | |
| 26 | Door Ring | Per Piece | |
| 27 | Door Hooks | Per Piece | |
| 28 | Indo Coat | Per Kg. | |
| 29 | Paint Brush (different size) | Per Piece | |
| 30 | Glass (3mm/4mm/5mm) | Per sq. ft. | |

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| | | | |
|----|---------------------------------|--------------|--|
| 31 | Sutli | Per Kg. | |
| 32 | Plastic Rope | Per Kg. | |
| 33 | Belcha (Tata) | Per No. | |
| 34 | Spade (different size) | Per No. | |
| 35 | Plywood (different size) | Per sq. ft. | |
| 36 | Brick (1st Class) | Per Piece | |
| 37 | Brick (Concrete) | Per Set | |
| 38 | WC Pan (Indian) | Per Set | |
| 39 | WC Pan (Western) | Per No. | |
| 40 | Syphen (BQ) | Per No. | |
| 41 | Foot valve | Per No. | |
| 42 | Chcek Valve(BQ) | Per No. | |
| 43 | Jute Carpet (different size) | Per sq. mtr. | |
| 44 | Door mat | Per No. | |
| 45 | Spirit | Per ltr. | |
| 46 | La (for sealing) | Per Kg. | |
| 47 | Plastic net | Per sq. ft. | |
| 48 | Barbet wire (for fencing) | Per quintal | |
| 49 | Gum dry | Per Kg. | |
| 50 | Sand gravel (40cm/60cm) | Per cu m | |
| 51 | Broken Chips (different size) | Per cu m | |
| 52 | Stone Dust | Per cu m | |
| 53 | Ordinary Soil | Per cu m | |
| 54 | Wood bead (different size) | Per mtr. | |
| 55 | Rexin | Per sq. mtr. | |
| 56 | Sunmica | Per sq. mtr. | |
| 57 | Curtain (cloth/polyester/silk) | Per sq. mtr. | |
| 58 | Curtain Aluminium Rod with Ring | Per mtr. | |
| 59 | Glazing tiles (best quality) | Per dozen | |
| 60 | Floor tiles (best quality) | Per dozen | |
| 61 | DPC Powder | Per Kg. | |
| 62 | Wire net | Per sq. mtr. | |
| 63 | Tin Nail/Topi/Washer | Per Kg. | |
| 64 | Iron Brush | Per No. | |
| 65 | Coir 3 inch | Per No. | |

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| | | | |
|----|--|------------------------|--|
| 66 | Dendrite | Per ltr. | |
| 67 | Fevicol | Per ltr. | |
| 68 | Sand Paper | Per mtr. | |
| 69 | Gasket Cement/Mseal | Per Kg/ltr. | |
| 70 | Nail (half, 1, 2, 3, 4, 5 inch) | Per Kg. | |
| 71 | Screw (different size) | Per Kg. | |
| 72 | Hammer (different size) | Per No. | |
| 73 | Tagari (Plastic/iron) | Per No. | |
| 74 | Black Wire | Per Kg. | |
| 75 | Iron Grill (Ornamental) | Per Kg. | |
| 76 | GI Raising (different size) | Per ft. | |
| 77 | Wax Police | Per Kg. | |
| 78 | Bathroom Mirror (Standard Size) | Per No. | |
| 79 | Soap Tray (Single/Double) | Per No. | |
| 80 | Urinal (Set Size: Ladies/Gents) | Per No. | |
| 81 | Stop Cock | Per No. | |
| 82 | Septic Tank Man Hole Over | Per No. | |
| 83 | Jet Spray | Per No. | |
| 84 | Angle Cock | Per No. | |
| 85 | R-Socket | Per No. | |
| 86 | Tee Pipe Fitting | Per No. | |
| 87 | Elbow Pipe Fitting | Per No. | |
| 88 | Socket for Pipe Fitting | Per No. | |
| 89 | MABT for plumbing | Per No. | |
| 90 | FABT for plumbing | Per No. | |
| 91 | Bamboo (Bhaluka) | Per No. | |
| 92 | Bhaluka (Jati) | Per No. | |
| 93 | Wood (for shuttering) | Per No. | |
| 94 | Wood (good quality) | Per cu ft. | |
| 95 | Green Net | Per mtr. | |
| 96 | Tarpuling Sheet (different size) | Per sq ft. | |
| 97 | Any other item that may be included under the head Building Material/ Hardware | Details to be provided | |
| 98 | Daily Wage Labour | Per day | |
| 99 | Plumber | Per Day | |

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| | | | |
|-----|--------------------|--|--|
| 100 | Painter | Per Day | |
| 101 | Mason | Per Day | |
| 102 | Carpentar | Per Day | |
| 103 | Minor repair works | Details of services to be provided to be mentioned | |

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