



OFFICE OF THE REGISTRAR  
**GURUCHARAN UNIVERSITY**  
SILCHAR, CACHAR: ASSAM  
গুরুচরণ বিশ্ববিদ্যালয়  
শিলচর, কাছাড় : আসাম

*A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023*

Ref No.102/3/2025/II/279

Date: 31-07-2026

**NOTICE**

It is for the information of all concerned that the Gurucharan University Students Union Election Rules 2026 have been approved in the AC vide resolution no. 01/03-26:23 dtd. 18-03-2026 and EC vide resolution no. EC:01/06-26:19 dtd. 08-06-2026. This has come into effect from the current Academic Session 2026-27.

This is issued with the approval of the Hon'ble Vice Chancellor.

  
Registrar

**Enclo:**

**As stated above.**

**Copy to:**

1. PS to VC for information of the Hon'ble Vice Chancellor.
2. Academic Registrar/CoE/FO/Deans/Directors/ for information and necessary action.
3. Website Administrator for uploading in the University Website.
4. All HoDs/Teachers/Non-Teaching staff for information and necessary action.
5. Guard file.

Registrar  
Gurucharan University  
Silchar

  
Registrar  
Registrar  
Gurucharan University  
Silchar

# GURUCHARAN UNIVERSITY

## গুরুচরণ বিশ্ববিদ্যালয়

*A State University established by upgrading Gurucharan College  
under Assam Act No. LVII of 2023*



## STUDENTS UNION ELECTION RULES, 2026

**(Adopted in the AC vide resolution no. 01/03-26:23 dtd. 18-03-2026 and EC vide  
resolution no. EC:01/06-26:19 dtd. 08-06-2026)**

## **GURUCHARAN UNIVERSITY STUDENTS' UNION ELECTION RULES, 2026**

**Preamble:** WHEREAS the Hon'ble Supreme Court of India has rendered its Judgment dated 22nd September 2007 in the SLP (CIVIL) No. 24 295 of 2004 in the case of University of Kerela vs Council, Principals of Colleges, laying down the guidelines regarding holding of election to the office bearers to the College Students Union Societies and whereas the Hon'ble Gauhati Court in W.P(C) 5963/2013, has also directed for implementation of Clause 6.1.8 of the J.M. Lyngdoh Committee Report till further orders of the Hon'ble Supreme Court. NOW THEREFORE, in implementation of the judgment of the Hon'ble Supreme Court and the Hon'ble Gauhati High Court and in compliance of the instructions of the Government of Assam, the authorities of the Gurucharan University, Silchar make the following Rules :

### **I. Short title, extent and commencement:**

1. These Rules may be called the Gurucharan University Students' Union Election Rules, 2025.
2. These Rules shall extend to and apply to all the students of the Gurucharan University.
3. These Rules shall come into force w.e.f the date of adoption in AC & EC. All the previous rules, instructions and guidelines issued in connection with matters relating to or ancillary to the elections to the Offices of the Gurucharan University Students' Union (GUSU) shall cease to have any force, and all such matters shall henceforth be governed by the Gurucharan University Students' Union Election Rules, 2025.

### **II. Office in respect of which the election shall be held:**

Elections shall be held in respect of the following offices:

- i) President (Reserved for 4th year FYUG/FYIMP students, PG students, and Full-time Research Scholars)
- ii) Vice President
- iii) General Secretary
- iv) Assistant General Secretary, Boys

- v) Assistant General Secretary, Girls
- vi) Secretary, Magazine
- vii) Secretary, Cultural Activities
- viii) Secretary, Sports Activities

### **III. Frequency of the election process:**

1. The election shall be held on a yearly basis and as far as practicable, between 6 to 8 weeks from the date of commencement of the academic session.
2. The entire process of the election, commencing from the date of filing of nomination papers to the date of declaration of the result, including the campaign period, should not exceed more than 10 days.
3. **The electoral system would be a direct election for all the office bearers of the student body of the University, where all the registered students enrolled on a full-time basis shall vote directly for the office bearers. Part-time registered PhD Scholars are eligible to vote.**

### **IV. Eligibility of candidates:**

1. The candidate shall have one opportunity to contest for the post of the office bearer for one post only.
2. Undergraduate students between the ages of 17 and 22 may contest elections.
3. For post-graduate students, the maximum age limit to legitimately contest an election would be 25 years.
4. For research students, the maximum age limit to legitimately contest an election would be 28 years.
5. The candidates should in no event have any financial dues to the University and should not have any academic arrears for contesting the election. The academic arrears shall include students who have dropped from any final/end-semester examination or required to clear any back paper.
6. The candidates shall have to attain a minimum percentage of attendance of 75%.

7. During the period of election, no person who is not a regular/registered student of the University shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organisation violating this rule shall be subject to disciplinary proceedings, in addition to forfeiture of his/her candidature as the case may be.
8. The elected union body shall only comprise regular students (full-time) of Gurucharan University.
9. The candidate shall not have any previous criminal record and/or he/she should not have been subject to any disciplinary action by the University.
10. The candidate must be a regular full-time student of the University and should not be a student of distant/proximate education/Add on course; that is to say, all eligible candidates must be enrolled in a full-time course.

#### **V. Gurucharan University Students' Union Election Conduct Committee:**

The Gurucharan University Students' Union Election shall be conducted by the Gurucharan University Students' Union Election Conduct Committee duly formed by the University authority for this purpose, headed by a senior faculty member as Returning Officer. The committee shall conduct elections according to the Gurucharan University Students' Union Election rules.

#### **VI. Submission of the Nomination paper:**

A contesting candidate must submit the nomination paper in the prescribed format issued by the Gurucharan University Students' Union Election Conduct Committee within the stipulated time. A candidate may submit a maximum of 3 (three) sets of duly filled-up nomination papers.

#### **VII. Scrutiny of the Nomination papers:**

The scrutiny of the nomination papers shall be done by a team of faculty members appointed by the University authority and the provisional list of contesting candidates shall be published by the Returning officer on the same day.

### **VIII. Rejection of Nomination paper:**

Nomination papers shall be rejected on the following grounds:

1. Failure on the part of the candidate to submit along with the nomination paper-
  - (i) Clearance certificates for attendance and Hostel dues (as applicable).
  - (ii) Self attested photocopy of mark sheets/grade sheets of the candidate.
  - (iii) Self attested Photocopy of the clearance certificates of University fees.
  - (iv) Clearance certificates for attendance and Hostel dues (as applicable) of the proposer.
2. Failure on the part of the candidate and the proposer to sign their names in full. Signing in block letters shall also lead to rejection.
3. Failure to write the name of the office clearly, correctly and in exact form as it appears in election notification.
4. Making a false declaration by the proposer in the nomination paper shall lead to the forfeiture of voting right of the student in the election.

### **IX. Withdrawal of Nomination paper:**

Withdrawal of candidature shall have to be made jointly by the candidate and the proposer in the prescribed format in the presence of the Returning Officer, Gurucharan University Students' Union Election Conduct Committee.

### **X. Code of conduct:**

1. No candidate shall indulge in, nor shall abet, any activity which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
2. Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of any aspects of the private life which is not connected with the public activities of the other candidates, or their supporters based on unverified allegations or distortion.

3. There shall be no appeal on caste or communal feeling for securing votes. Place of worship within or outside the campus shall not be used for election propaganda.
4. All candidates shall be prohibited from indulging in or abetting any activities which are considered to be "corrupt practices" and offenses, such as bringing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within = 100 meters of polling station, holding public meeting during the period of 24 hours ending with the hour fixed for the close of the poll, and providing of transport and conveyance to voters to and from polling station.
5. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilise handmade posters procured within the expenditure limit set out in these Rules.
6. Candidates may only utilise handmade posters at certain places in the campus, which shall be notified in advance by the Gurucharan University Election Conduct Committee constituted by the University authority.
7. No candidate shall be permitted to carry out processions or hold public meetings, or in any way canvass or distribute propaganda materials outside the University campus.
8. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the University.
9. During the election campaigning period, the candidates may hold processions and/or public meetings provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the University. Further, such procession /public meeting shall not be held without prior written permission of the Registrar of Gurucharan University. Campaigning inside the classroom is not encouraged.
10. The use of loudspeakers, vehicles and animals for the purpose of canvassing is strictly prohibited.
11. On the day of polling, student organisations and candidates shall :
  - i) co-operate with the officers on election duty to ensure peaceful and orderly polling and provide complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction;

- ii) not be allowed to serve or distribute any eatables, or other solid and liquid consumable, except water.
12. Except the voters, no person without a valid pass/letter of authority from the Election Conduct Committee of the University shall enter the polling rooms.
13. The Election Conduct Committee of the University shall appoint impartial Observers to oversee the process of nomination of the candidates and smooth conduct of the election. If the candidates have any specific complain or problem regarding the conduct of the election, they may bring the same to the notice of the observers and Grievance Redressal Committee of Gurucharan University.
14. All candidates shall jointly be responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
15. Any contravention of any of the above recommendations may make the candidate liable to be stripped of his/her candidature, or his/her elected post, as the case may be. The Gurucharan University Election Conduct Committee of the University may also take appropriate disciplinary action against such a violator.
16. Canvassing under the banner of affiliated political and non-political students' organisations is strictly prohibited. Violation in this regard will lead to cancellation of candidature.

## **XI. Casting of Votes:**

Voting shall be done by ballot boxes or electronic voting machines on the date of the election from 10 am to 2 pm in the venues fixed by the Gurucharan University Students' Union Election Conduct Committee. A group of faculty members shall act as the presiding officers. After the stipulated time the ballot boxes or electronic voting machines shall be sealed properly and return the boxes/machines to the Returning Officer along with the Presiding Officers' diary and account of votes. Sealed boxes/machines shall be kept under CCTV surveillance until counting is over.



## **XII. Counting of ballots:**

Counting of ballots/ e-ballots shall be done as per the schedule. The University authority shall appoint the required Counting Officers from the faculty members of the University. Counting Agents (one for each candidate) duly appointed by the Gurucharan University Students' Union Election Conduct Committee can witness the counting procedure.

## **XIII. Declaration of result:**

After the counting is over, the Returning Officer shall hand over the result to the Registrar, Gurucharan University, and the final result shall be notified by the Registrar, Gurucharan University.

## **XIV. Recounting of ballots:**

Any objection related to the counting of ballots/ e-ballots shall have to be raised by the duly appointed Counting Agents during the counting process. For recounting, the candidate shall submit an application in support of his/her demand to the Returning Officer before the declaration of the result. The final decision of recounting of votes shall be taken by the Gurucharan University Students' Union Election Conduct Committee.

## **XV. Power to vote:**

- a. All the regular students of Gurucharan University will have the power to vote in the GUSU election.
- b. The Registrar, Gurucharan University, shall upload the provisional voters' list at Gurucharan University website at an early date before the date of the election. The final voters' list will be uploaded before the date of the election.
- c. Identity Card with photograph issued by the Registrar/Authorised officers of the University must be produced by the voters before casting a vote. Otherwise, he/she will not be allowed to cast his/her vote.

#### **XVI. Election Related expenditure:**

1. The maximum permitted expenditure per candidate shall be Rs. 5000/- (Five Thousand Only)
2. Each candidate shall submit complete and audited accounts, certified by the candidate himself/herself, to the Election Conduct Committee of the University within 14 days of the declaration of the result. The University shall publish such audited accounts within 2 days of the submission of such accounts, through its official websites.
3. The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.
4. With the view to preventing the inflow of funds from political parties into the student election process, the candidates are specially barred from utilising funds from any other sources.

#### **XVII. Non-compliance/ violation of the Rules:**

Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post as the case may be. The Gurucharan University Students' Union Election Conduct Committee may also advise the University authority to take appropriate disciplinary action against such a violator. In addition to the above, a candidate may also be prosecuted for any violation under provision of the Indian Penal code, 1860 (Section 153 And Chapter IX A "offenses Relating to Election") if it is so decided by the Vice Chancellor in consultation with the Election Conduct Committee.

#### **XVIII. Grievance Redressal Mechanism:**

1. There shall be a Grievance Redressal Cell (GRC) to be constituted by the Vice Chancellor of the University with the Dean, Students Welfare, Gurucharan University as the Chairman. In addition three senior faculty members including at least one lady member, and two final year students one male and one female (till the election results are declared, students can be nominated on the basis of merit and/ or participation in the co-curricular activities in the previous year). The GRC shall be mandated with the

redressal of election related grievance, including, but not limited to breaches of the code of conduct of elections and complaints relating to election related expenditures. This cell would be a regular unit of the University.

2. In pursuance of its duties, the GRC may advise the appropriate authority of the University to take recourse to the legal measures against the perpetrators/ violators of any aspect of the code of conduct.
3. In carrying out the duties of the office, the GRC shall conduct proceedings and hearing necessary to fulfill those duties. In executing those duties they shall have the authority:
  - i. to issue notice to compel candidates, agents, and workers, and students to appear and give testimony, as well as produce necessary records; and
  - ii. to inspect the financial reports of any candidate and make these records available for public scrutiny upon request.
4. Members of GRC are prohibited from filing complaints. Any other student may file a complaint with the Grievance Cell, within a period of 3 weeks from the date of declaration of results. All complaints must be filed under the name and signature of the student filing the complaint. The GRC shall, without the least possible delay, act on all complaints but not later than 24 (twenty four) hours from the date of receipt of the complaint by either dismissing them or calling a hearing.
5. The GRC may dismiss a complaint if:
  - i. The complaint has not been filed within the time frame prescribed in these rules.
  - ii. The complaints fail to state a cause of action for which relief may be granted.
  - iii. The complaint has not and/or not likely to suffer injury or damage by the dismissal.
6. If a complaint is not dismissed, then a hearing shall be held. The GRC shall inform, in writing or via e-mail, the complaining party and individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.

7. The hearing shall be held at the earliest possible time, but not within twenty four (24) hours after receipt of the notice described above, unless all parties agree to waive the 24 hour time constraint.
8. At the time of notice of hearing is issued, the GRC by majority opinion, may issue a temporary restraining order, if it is satisfied that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until the final decision of the GRC is announced after the hearing or until rescinded by the GRC.
9. All grievance redressal mechanisms shall be duly sorted out by GRC after conducting a hearing session involving complainants and the aggrieved person concerned.
10. All parties at the GRC hearing shall present themselves in the hearing and may be accompanied by any other student from which they can receive counsel; and have the option to be represented by that accompanying student.
11. For any hearing a majority of sitting GRC members must be in attendance with the Chair of the GRC presiding. In the absence of the chair, the responsibility to preside shall fall to a GRC member designated by the Chair in writing.
12. The GRC shall determine the modalities of the hearing, but in any event, shall require that both the complaining and responding parties appear physically before the Grievance Cell and also of the written objections and rejoinder formats. To effectuate the resolution of dispute/ grievance, the following rules shall prevail at all hearings:
  - i) Complaining parties shall be allowed not more than two witnesses, however, the GRC may call witnesses as required. If the said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the GRC for the purpose of testimony.
  - ii) All questions and discussions by the parties in dispute shall be directed to the GRC.
  - iii) There shall be no direct cross examination of any party or witness by complaining or responding parties during the hearings.
  - iv) Responsible time limits may be set by the GRC provided they give fair and equal treatment to both sides.

**v) The complaining party shall bear the burden of proof.**

- vi) Decisions, orders and ruling of the GRC must be concurred to by a majority of the members of the GRC and the same shall be announced as soon as possible after the hearing.
- vii) The GRC shall select the remedy most appropriate to both the type and severity of the infraction, as the intent of the violator as determined by the GRC. Such remedies shall include, but are not limited to, fines, suspension of campaigning privileges and disqualification from the election, recommended to the Registrar of the University for lodging an FIR before a police authority.
- viii) Any fine or total amount of fines against a candidate in an election cycle may not exceed the spending limit as defined hereinabove.
- ix) If after a hearing, the GRC finds that provisions of these rules have been violated by a candidate, or the candidate's agent or workers, the GRC may restrict the candidate, or the candidate's agents or workers, from engaging in the same or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election days.
- x) If after a hearing the GRC finds that provisions of either these Rules or decisions, opinions, orders or rulings of the GRC have been willfully and blatantly violated by a candidate, or a candidate's agents or workers, the GRC may disqualify the candidate and disqualify him from holding office any further.
- xi) Any party adversely affected by a decision of the GRC may file an appeal with the Vice Chancellor within twenty-four (24) hours after the adverse decision is announced. The Vice Chancellor shall have discretionary appellate jurisdiction over the GRC in all cases in which error on the part of the GRC is alleged.
- xii) The decision of the GRC shall stand and shall have full effect until the appeal is heard and decided by the Vice Chancellor.
- xiii) The Vice Chancellor of the University shall hear appeals against the rulings/decisions/order of the GRC as soon as possible, but not within twenty-four

(24) hours after the GRC delivers to the appellant and the Vice Chancellor the copies of its rulings/decisions/orders in the case. The Vice Chancellor shall be entitled to issue suitable orders to suspend or halt the operation of the ruling/decision/order appealed against, until the appeal is finally heard and disposed off. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the Vice Chancellor agrees to accept the waiver.

- xiv) It shall be within the power and jurisdiction of the Vice Chancellor to affirm or overturn the ruling/decision/order of the Grievance Cell or modify the same.

#### **XIX. Maintenance of Law and Order:**

**Any instance of acute lawlessness or the commission of a criminal offence shall be reported either to the Discipline Maintenance and Vigilance Committee of Gurucharan University or to the local police by the Vice Chancellor of the University as soon as possible.**

#### **XX. Removal of difficulties:**

The Vice Chancellor shall issue necessary instructions/guidelines in consonance with these rules for removal of all the difficulties in the matter of holding elections and matters connected to and ancillary thereto and for smooth conduct of elections and for effective implementation of the directions of the Hon'ble Supreme Court of India and shall also be entitled to effete any amendment to these Rules.

#### **XXI. Assumption of office and handling over charges:**

1. After declaration of the result, the newly elected members of Gurucharan University Students' Union shall assume the offices after taking oath in presence of the Registrar, Gurucharan University and the members of the Gurucharan University Students' Union Election Conduct Committee. The Registrar, Gurucharan University will notify for the assumption of office of the newly elected office bearers of GUSU.

2. Any final year students, if elected as an office bearer of GUSU, shall have to handover the charge of his/her office to the President of the GUSU on expiry of the date up to which he/she has paid his/her university fees of the session or on the due date of completion of his/her Council/University final examination as a regular student of Gurucharan University whichever is later.
3. As and when the post of the President falls vacant, the same shall be filled by the Vice President, GUSU. If the post of General Secretary, GUSU falls vacant, the Assistant General Secretary, GUSU will be handed over the charge of the office of the General Secretary, GUSU by the President of GUSU (**which shall be filled up by nomination by the AGS (boys/girls) in a special meeting to be called for the purpose and which must be approved by a majority of at least 50% of the office bearers present and voting. The meeting may be convened in consultation with the Registrar, Gurucharan University**). In the event of the office of the Assistant General Secretary, GUSU falling vacant, the Secretary, Magazine will act as the Assistant General Secretary, GUSU. Further, in case the Secretary, Magazine is also not in a position to assume the charge, the President, GUSU shall appoint any other office bearer of the GUSU as he/she thinks fit to assume the charge of the Assistant General Secretary of the GUSU. The handing over of the charge of any office bearer to another office bearer shall have to be done by the President, GUSU in consultation with the University authority and in the presence of the Registrar, Gurucharan University.
4. In case of all office bearers of the GUSU, the post remains vacant, the Registrar shall make alternative arrangements to be in force till the next election of the GUSU.
5. **Notwithstanding the above, all administrative, financial & academic decisions and implementation of the activities of the GUSU shall be subject to approval by the Students Advisory Council comprising one administrative officer, the teachers in charge of various sections and chaired by the concerned authority of Gurucharan University. For any student-related activities, the decision of the Students Advisory Council will be binding. The tenure of the Students Advisory Council shall be co-terminus with that of the union.**

**Any interpretations of Gurucharan University Students' Union Election Rules, 2025 decided by the competent authority of Gurucharan University shall be final.**



Registrar(i/c)  
Gurucharan University, Silchar  
**Dated: 08-06-2026.**

**Registrar**  
**Gurucharan University**  
**Silchar**